



GROUND DISTURBANCE CLEARING
PERMIT FORM
(GDCP)

Permit N°:
Date Requested:
Date Approved:
Date Cleared:

The shaded sections of this form must be completed by the person responsible for the site work and forwarded to the HSSEC Department at least three (3) days prior to commencement of work.
Work must not commence until approval is granted.

1 – Information of work/change (Completed by Requesting Person)

Requesting person:	DM <input type="checkbox"/> or Contractor <input type="checkbox"/>		
Department / Contractor name			
Phone and Email			
Working Area:			
See attached:	Drawing/survey <input type="checkbox"/>	Location Plan <input type="checkbox"/>	JHA <input type="checkbox"/>
Location Details:			
GPS Coordinates			
Work Package n°			
Work/Change to occur in:	Undisturbed area <input type="checkbox"/>	Previously disturbed area <input type="checkbox"/>	Rehabilitated area <input type="checkbox"/>

2 – Description of activity (Completed by Requesting Person)

Description of Activity (attach composite drawing of the ground disturbing activity and all known environmental inferences). If it is the renewal provide reasons for extension only and state whether activity is in process or not started yet.

Proposed commencement date:		Estimate of area to be disturbed (ha):	
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3 – Risk Assessment Requirements (Completed by Requesting Person)

	Yes	No	N/A	Action Required
Survey of the site performed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is the area to be cleared well demarcated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is the work site flat?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
All trees greater than 11cm Breast Height Diameter likely to be cut?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there any signs of animal habitats at the site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there any nearby watercourses within 50 meters of the work site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are engineering drainage controls where required included in the drawings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Drainage impacts (eg proximity to streams, erosion control)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are relevant and authorized activity drawings showing nearest water resources etc provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there community dwellings within 300 meters of the work site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are there any signs of community activities (cultural heritage and sacred sites such as graves, crops or fruit trees)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has Communities provided authorized Land Access -Authorization Agreement Signed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Land compensation /resettlement completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Will dust/air quality be an issue of concern at the site? Avoid dust generating works during the windiest time of day? When working near (within 100 m) a potential sensitive receptor, limit the number of simultaneous activities to a minimum as far as possible.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Will noise be an issue of concern?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the equipment cleaning method at the site been determined? If yes, specify.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are topsoil management requirements clearly understood?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are hazardous chemical substances and spill management requirements clearly understood?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Does the activity require Government / Forestry permits or other approvals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has Botanical/Fauna Survey Report been completed and in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has Botanical/Fauna identified any High Conservation Priority Species (CPS)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has identified High CPS and Heritage Structures been protected?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Has the map indicating CPS areas been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Monitoring sites (eg fauna, groundwater, air quality)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Have risk assessments been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is activity inspection checklist for the activity provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 – Summary of Potential Impacts (Completed by Requesting Person)				
<input type="checkbox"/> Landscape <input type="checkbox"/> Vegetation <input type="checkbox"/> Fauna <input type="checkbox"/> Surface water <input type="checkbox"/> Groundwater <input type="checkbox"/> Noise <input type="checkbox"/> Dust <input type="checkbox"/> Air quality <input type="checkbox"/> Community <input type="checkbox"/> Other (specify):				
5 – Conditions /instructions under which the work is to be carried out (Completed by Requesting Person)				
1.				
2.				
3.				
4.				
5.				
6 – Project Director and/or Project Manager				
	Name	Signature:	Date:	
The Originator				
Contractor representatives				
Area Manager				
7 – Approvals and Permit Validity (to be completed by DM)				
	Name	Signature:	Date:	
Social Responsibility Manager				
Environment Manger or Representative				
VP HSSEC				
Approval status:	<input type="checkbox"/> Rejected		<input type="checkbox"/> Approved	
Reasons to Reject				
Permits Validity Period	From		To:	
Note: If procedure was not followed as requested this should be recorded as an incident through appropriate form.				

